



Many parts of the NHS such as, hospitals, GPs, Dentists, Opticians, and Community Pharmacists provide health and care services to the people of Wales.

The people and organisations providing these services aim to provide you with the highest quality care. To do this we must keep records about your health and any treatment or care provided to you.

We take our responsibility to look after information very seriously. NHS Wales staff have a legal duty to keep information confidential, accurate and secure, and are trained to handle information about you correctly to protect your privacy.

We use information about you to allow those involved in your treatment or care, to have accurate and up-to-date information to assess your health, decide what treatment or care you need and when and where you will receive this.

FURTHER INFORMATION about how we manage information and your rights under data protection legislation, can be found in the following leaflet.



Why NHS Wales collects information **about you** and **how it may be used**

We may also use information about you, in line with relevant laws and safeguards to:

- invite you to receive routine treatment applicable
- assess the good quality and effective care you received
- plan services to meet future needs
- support health research
- review and report on the performance of the NHS in Wales
- make sure NHS Wales demonstrates good value for money
- investigate any concerns, complaints, legal claims, incidents or inquiries

We will only use the minimum information needed at that time and where possible, we will reduce or remove information that identifies you.

There may be a need to share information about you with people and organisations within the NHS who are responsible for providing you with treatment and care.

Sometimes we may share information outside of NHS Wales, this may be where there is a legal requirement or as part of an agreement or contract to provide services on our behalf. Where this is the case, organisations must meet strict NHS rules around the safety and security of data.

Legislation sets out that individuals have certain rights relating to the processing of personal information about them. We have a responsibility to inform you how you can exercise these rights.



For further information, please ask a member of staff or visit the website below: